

Akron Preparatory School
1200 E. Market Street
Akron, OH 44316
Phone: 330-247-6232
Fax: 330-299-7173
Website: www.akronprep.org



School Administration
Ashley D. Miles – Principal
Jamon McClain – Dean of Students
Chazare Jester – Dean of Students
Amelia McCormick – Dean of Academics
Latoya Austin – Office Manager

URGENT ANNOUNCEMENT!!!!!!

Attention Akron Prep families, it is that time of the year for re-enrollment and transportation. Attached you will find the new transportation form you will need to fill out and return to the school as soon as possible to ensure transportation for the upcoming school year. Please attach an updated proof of residency (POR) to ensure no issues with bussing. If you do not turn in the form we will not be able to ensure bussing on the first day of school for your scholar. Please make sure the form is filled out entirely with an email address on the form. If you have any question please feel free to contact the school.

Yours in education,

Ms. Austin, OM

REQUIRED ITEMS FOR COMPLETION

- Form request type (ONLY ONE TYPE)
- School of attendance (ONLY ONE SCHOOL)
- Student Name
- Student Birthdate
- Student Grade Level
- Guardian and/or Alternate Transportation Party Name
- Relationship to Student—must notify of change
- Complete Address—must notify of change
- Contact Number/s—must notify of change
- Guardian Email—REQUIRED; must notify of change

APPLICABLE DOCUMENTATION

* Proof of Residency -
Must be one of the following that is current, no more than 60 days old with visible statement/process date:
Bank Statement, Paystub, Billing Statement, Letter from Government or Legal Agency, Lease, Computerized Rental Receipt, Utility Bill or Turn On Notification, USPS Change of Address Confirmation Letter, etc. **No Handwritten, mass mailers, or junk mail will be accepted.**

* Custody information (if applicable)
Must be court stamped and in its entirety
* Birth Certificate (if applicable)
It is strongly suggested to provide a birth certificate for all incoming KG/new to school students and students that have never been enrolled in Akron Public Schools to enable quick processing of your request

TRANSPORTATION CONTACT INFO

Akron Public Schools 330-761-1390 EXT. 1
Petermann Bus Co. 330-773-4222
Student Services/Transportation 330-761-2738

*DO NOT USE THIS FORM for students who are in High School or attend any Akron Public School! Guardians of High School Students (9th-12th) must contact Mr. Freeman for a Metro bus pass at (330) 761-2961 or mrfreeman@apslearns.org

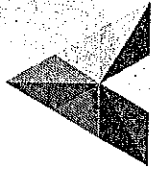
RFT GENERAL INFORMATION

- Must reside within the Akron Public School District! Not eligible for out-of-district students.
- Yellow: Bus transportation service only
- May list up to 4 students on this form
- Only one school may be listed per form
- Must be from a residential, not business address, and reside over 2.0 miles from school of attendance
- Must be within 30 min or less travel time by bus
- Required yearly and/or any time there are changes in school, address, and/or guardianship
- Must be turned in 4 weeks prior to school starting at the beginning of school year for transportation service when school starts
- May apply year-round once school is in session
- Late entry at beginning of school year may cause a 10-14 business day delay in processing (not counting holidays and weekends)
- Payment-in-Lieu eligibility is at the sole discretion of Akron Public Schools.
- Denial letters for missing documentation or change in status will be mailed to residence on file
- Can re-apply at any time

BUS STOP INFORMATION

- Stops may be up to 1/2 mile from residence
- Students must be at stop 5 minutes prior to scheduled pick-up time to assure timely operation
- Buses will not wait for students for more than 1 min from normally scheduled departure time
- KG & 1st grade students must be accompanied at stop location by an adult
- Services cancelled after 15 school days of inactivity
- When Akron Public Schools is closed for inclement weather, no transportation services will be provided.

This form is NOT to be used for students attending any Akron Public School or students attending any High School



**Akron Public
Schools.**

Request For Transportation Services Form

For 2022-2023 school year

For Use By Charter, Parochial &
Non-Public School Students in
Grades KG—8th only

Legal Guardians are required to complete and return
this form with required documentation to
Akron Public Schools for consideration of
transportation services—NOT SCHOOLS

Helping to serve our Community, Schools,
and Families one child at a time!

Please note requirements listed under each heading; Only ONE FORM TYPE may be chosen:

Updated/New Student

*REQUIRES THE FOLLOWING ITEMS TO BE

PROVIDED OR THERE WILL BE A DELAY IN SERVICE:

Current, Visibly Dated Proof of Residency

Copy of Birth Certificate Highly Suggested

(may delay processing without birth certificate)

◆ New to School, Moved, or Changed Address

◆ New to Transportation Services/ Never received

services for this school year

◆ Change of Custody/Guardianship

Renewal With No Changes

*Student received transportation services to the

exact same school for the duration of the 2021-2022

school year with no changes from the exact same

address and same school of attendance

◆ At Same School as previous year

◆ At Same Address as previous year

◆ Same Guardian as previous year

I am requesting AM & PM service (optional)

I am requesting AM pick-up ONLY (optional)

I am requesting PM drop-off ONLY (optional)

Akron Public Schools provides a variety of transportation

services to our community. We offer transportation

services via an APS yellow bus, a contracted yellow bus

provider, or a stipend, called payment-in-lieu, for parent

transporting their student/s when necessary.

Akron Public Schools Transportation Department is the

solely responsible for deciding who is eligible for the

payment-in-lieu stipend. A request cannot be made to

solely receive payment-in-lieu instead of riding a yellow bus

should a bus be available. You may choose to refuse all

types of transportation services provided by marking the

box below.

I do not wish to be given any type of transportation

services, including payment-in-lieu reimbursement and/

or physical yellow bus service.

By refusing services, I realize that there will not be any

form of service provided to me/my student. This means

that I am willfully choosing to transport my student on my

own. Should I change my mind, I will need to reapply for

services in the future.

RETURN TO:

Akron Public Schools

Student Services /Transportation, Rm 513

10 North Main Street, Akron, OH 44308

FAX: (330) 761-2960

EMAIL: transfrt@apslearns.org

****For 2022/2023 School Year Only****
*****You may only request ONE SCHOOL**

- Akron Preparatory School 13254
- Akros Middle School 12060
- Arlington Christian Academy 113050
- Chapel Hill Christian—NORTH 60657
- Chapel Hill Christian—SOUTH 71571
- Canton College Preparatory 13255
- Case Preparatory (formerly University) 19221
- Cornerstone Community 134460
- CVCA Christian 67611
- Eagle Academy (formerly STEAM) 12627
- Edge Academy 133538
- Emmanuel Christian Academy 120865
- Faith Islamic 143248
- GSELC/SCOPE 11381
- Holy Family 57513
- Imagine Leadership (1st-6th only) 14121
- Imagine Akron Academy (KG only) 11947
- Immaculate Heart of Mary 57232
- Julie Billiard of St Sebastian 16974
- Lake Center Christian 64915
- Main Street Preparatory 14066
- Mayfair Christian Academy 54171
- Middlebury Academy 134213
- Our Lady of The Elms (KG-8th only) 56937
- Old Trail 60848
- Redeemer Christian School 60368
- S.U.P.E.R. Learning Center 10982
- Spring Garden Waldorf 96693
- St. Anthony of Padua 56994
- St. Augustine 57182
- St. Francis de Sales 57018
- St. Hilary 57034
- St. Joseph—Cuyahoga Falls 57240
- St. Joseph—Mogadore 60012
- St. Mary 57067
- St. Sebastian 60962
- St. Vincent de Paul 57109
- Summit Academy Elementary 133587
- Summit Academy Middle 132779
- Summit Christian School 96966
- The Lippman School 65722
- Total Education Solutions 17448

OTHER:

*****NOT FOR AKRON PUBLIC SCHOOLS STUDENTS*****

ALL information is REQUIRED to be filled in

1st Student:

DOB: _____ Grade: _____ [FOR OFC USE ONLY]

2nd Student:

DOB: _____ Grade: _____ [FOR OFC USE ONLY]

3rd Student:

DOB: _____ Grade: _____ [FOR OFC USE ONLY]

4th Student:

DOB: _____ Grade: _____ [FOR OFC USE ONLY]

*All of the information below is REQUIRED to be legible and completed by the ADULT requesting transportation services for their student/s:

(NOTE: If requestor is married and residing together, BOTH names must appear on form or requestor may be considered a single parent and may require additional custody documentation)

*Requestor Name: _____

*Relationship to Student: _____

*Legal Guardian? Yes ___ No ___ *Custody Yes ___ No ___

Court Case Number: _____

___ Divorced/Residential ___ Court-Placed

*Address: _____

*Apt. ___ *City: _____ OH *Zip: _____

*Guardian Email: _____

(Email is required to received routing information)

*All-Call Number: _____

*First Contact Number: _____

By signing and dating this form (required), I agree that I have read and agree to the stipulations listed.

Furthermore, I am requesting consideration for transportation services for the above-named student/s. I realize that completion of this formal request DOES NOT GUARANTEE transportation services for my student/s.

X _____ X _____ Date

Signature of Requestor